SUSI Capstone Project Awards Announcement

FHI 360 is pleased to announce that, in partnership with the U.S. Department of State, we are able to offer Capstone Awards to 2017 SUSI alumni.

GOALS

The purpose of the Capstone Awards is to support SUSI alumni in using the skills they developed through their Institutes to make a difference in communities.

Projects should address a *specific need* in a community and be designed to make an impact. Projects should be kept small, as they must be implemented within six months of program completion.

Some examples of projects include: cleaning up a local park; starting an after-school reading or sports program for children; building a website to spread knowledge on LGBTQ rights; hosting an art class for persons with disabilities; holding a "girls' empowerment" workshop at a school; conducting a leadership training, etc.

AWARD CATEGORIES

As you apply for a Capstone Award, there are three categories for which you may apply to one:

1) Attend a conference on a subject related to your project and/or Institute in your region
2) Take an online course on a subject related to your project and/or Institute that results in a certification.
3) Receive funding to continue your project.

ELIGIBILITY

To be eligible for this competition, you must:

Be an alumnus of FHI 360's SUSI cohort from 2017

Submit a complete application by **January 29, 2018**

*We also encourage you to include your colleagues and friends in your project; however, this award will only be granted to the individual SUSI alumnus applying.

TIMELINE & DEADLINES

August – December 2017	Project implementation
January 29, 2018	**Project application** submission deadline
February 9, 2018	Award Recipients announced by FHI 360
February 16- February 28, 2018	Awards provided to selected participants
February 28, 2018	Summary Report due via email to FHI 360 upon use of the Award
April 1, 2018	Project status report due to FHI 360

SUSI Capstone Project Awards Announcement

SELECTION CRITERIA

Complete and timely applications will be reviewed by a selection committee. Points will be awarded based on the following criteria: **Vision** (Sections 1-4), **Project Plan** (Section 5), **Project Management/Administration** (Section 6 & Proposed Team), and Monitoring and Evaluation Proposals will be rated on a scale of **100 points**; those with the highest number of points will receive an award. Please note that the **number of awards** given will depend on the number and strength of applications received, however we anticipate awarding at least two awards from each Institute.

ADDITIONAL INFORMATION

You will **not** be expected to complete your Capstone project activities by **January 29th**, however, projects should have **50%** of their implementation goals reached by **January 29, 2018.**

SUBMISSION

Please send your **application** no later than **January 29, 2018** to MWILCOX@FHI360.org and jpiansay@fhi360.org.

Late proposals may be disqualified!

AWARD APPLICATION

Each alumnus may submit only one application.

Applications should be 3-5 pages long, and must follow the project application template.

Must contain a specific **timeline**. Project implementation may begin as soon as **you return from your SUSI program** and you should have 50% of your project goals reached by **January 29, 2018.**

BUDGET

Under award option #3, alumni groups may submit applications for funding up to **$2,500 USD.** This ceiling amount is not automatically awarded. The amount received will be based on the budget of needed materials and/or resources outlined in your application.

You may outline a budget with costs that exceed this amount; however, you **must** indicate how you will fundraise or be granted those additional funds from other sources. Funding will NOT be provided to any project with costs greater than the Capstone project funding limit, unless there is a relative certainty that the program will be fully funded from additional sources.

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Unallowable Expenses

These are just some examples of what you MAY NOT use project award funds for:

Salaries or payment for SUSI alumni in exchange for services

Office furniture

Computers, printers, etc.

Machinery or equipment

Alcoholic beverages

Entertainment - such as tickets for a concert, movie, etc.

Goods & services for personal use

Purchase of materials directly related to the implementation of a project, called **supplies**, such as soccer balls for a tournament, or pens and paper for arts and crafts with children, is acceptable.

Please email MWILCOX@FHI360.org with any questions you have about allowable expenses.

re items you plan to purchase with award funding.