

### INSTITUTIONAL DETAILS

<b>NAME</b>	University of Siegen/ Universität Siegen
<b>ERASMUS CODE</b>	D Siegen 01 (PIC : 999849617)
<b>CITY, COUNTRY</b>	Siegen, Germany
<b>WEBSITE</b>	<a href="https://www.uni-siegen.de/start/index.html.en?lang=en">https://www.uni-siegen.de/start/index.html.en?lang=en</a>
<b>ABOUT THE UNIVERSITY</b>	Founded in 1972, the University of Siegen continues a 400-year-long tradition of education. Today, the University of Siegen has about 18.137 enrolled students in 138 study programs. It maintains 325 international partnerships and is proud to have 2.410 enrolled international students from more than 100 different countries.

### INTERNATIONAL STUDENT AFFAIRS (ISA)

<b>WEBSITE</b>	<a href="http://www.uni-siegen.de/isa/index.html.en?lang=en">http://www.uni-siegen.de/isa/index.html.en?lang=en</a>
<b>HEAD OF DEPARTMENT</b>	Ms. Katharina Sommer <a href="mailto:katharina.sommer@zv.uni-siegen.de">katharina.sommer@zv.uni-siegen.de</a>
<b>ERASMUS INSTITUTIONAL COORDINATOR</b>	Ms. Madita Steffens <a href="mailto:madita.steffens@zv.uni-siegen.de">madita.steffens@zv.uni-siegen.de</a>
<b>INCOMING STUDENTS ERASMUS</b>	Ms. Nathalie Bourin-Budig <a href="mailto:nathalie.bourin-budig@zv.uni-siegen.de">nathalie.bourin-budig@zv.uni-siegen.de</a>
<b>OVERSEAS, INCOMING, OUTGOING</b>	Ms. Susanne Engelmann <a href="mailto:susanne.engelmann@zv.uni-siegen.de">susanne.engelmann@zv.uni-siegen.de</a>
<b>INTERNATIONAL DEGREE SEEKING STUDENTS</b>	Ms. Eva-Maria Grottschreiber <a href="mailto:eva.grottschreiber@zv.uni-siegen.de">eva.grottschreiber@zv.uni-siegen.de</a>
<b>ADDRESS</b>	For visitors: Student Service Center Adolf-Reichwein-Straße 2 57076 Siegen  Postal address: Universität Siegen SSC - International Student Affairs 57076 Siegen

## ACADEMIC INFORMATION AND APPLICATION PROCESS

**ACADEMIC  
CALENDAR**

The academic year is divided into two semesters:  
 Winter Semester: October 01, 2020 until March 31, 2021  
 Lecture Period: October 12, 2020 until February 05, 2021  
 Summer Semester: April 01, 2021 until September 30, 2021  
 Lecture Period: April 12, 2021 until July 23, 2021

\*Students are able to participate in two exam periods. The first examination period usually takes place in the two weeks after classes are finished. The second period usually takes place in the two weeks before the classes of the next semester start.

**RECOMMENDED  
LANGUAGE  
SKILLS**

The sending institution, following the agreement with our institution, is responsible for providing support to its nominated candidates, so that they have the recommended language skills at the start of the study or teaching period:

Type of mobility	Language(s) of instruction	Recommended language of instruction level
Student Mobility for Studies	English / German	B2
Staff Mobility for Teaching	English / German	B2

\*Level according to Common European Framework of Reference for Languages (CEFR), see <https://europass.cedefop.europa.eu/resources/european-language-levels-cefr>

**COURSE  
CATALOGUE**

The Unisono portal will be available about 10 weeks before the winter or summer semester starts.

<https://unisono.uni-siegen.de/qisserver/pages/cs/sys/portal/hisinsonoStartPage.faces?chco=y&noDBAction=y&init=y>

**CREDIT SYSTEM**

ECTS

**USUAL  
WORKLOAD**

30 ECTS per semester

**GRADING SYSTEM**

ECTS Grade	ECTS Definition	German Scale
A	Excellent	1,0/ 1,3
B	Very good	1,7/ 2,0/ 2,3
C	Good	2,7/ 3,0/ 3,3
D/E	Satisfactory/ Sufficient	3,7/ 4,0
FX/ F	Fail	4,1 – 5,0

<b>DEADLINES FOR NOMINATION</b>	Students applying for: Summer Semester: October 15 Winter Semester: May 15
<b>DETAILS OF NOMINATION</b>	<p>Details of nominated students must be e-mailed directly to: <a href="mailto:nathalie.bourin-budig@zv.uni-siegen.de">nathalie.bourin-budig@zv.uni-siegen.de</a></p> <p>The e-mail has to include the following data:</p> <ol style="list-style-type: none"> <li>1. Full name of the student/s</li> <li>2. Email address</li> <li>3. Subject area</li> <li>4. Academic level (Undergraduate/Bachelor, Graduate/Master, PhD). Planned period of study in Siegen</li> </ol>
<b>APPLICATION</b>	<p>After the students have been nominated by their home University, the University of Siegen will contact them with further information about the online application and the required documents for registration:</p> <p><a href="https://siegen.moveon4.de/locallogin/58bd7a7085fb96fe5b0242a1/eng">https://siegen.moveon4.de/locallogin/58bd7a7085fb96fe5b0242a1/eng</a></p> <p>Students should state their exact name(s) and surname(s) (as in the passport) and make sure that their address is correct; Otherwise they will not be able to receive their admission letter.</p> <p>Students duly nominated by their home Institution must complete the online application form, sign it and send it via e-mail (<a href="mailto:nathalie.bourin-budig@zv.uni-siegen.de">nathalie.bourin-budig@zv.uni-siegen.de</a>), together with a scanned photograph, a scanned copy of the passport or ID card and of the European Health Insurance Card (EHIC is requested only if you are an EU citizen. Non-EU citizens can insure themselves after arrival in Siegen).</p> <p><b>All the documents mentioned above are mandatory for enrolling at the University of Siegen!</b></p>
<b>CONFIRMATION OF ACCEPTANCE</b>	An Acceptance Letter will be sent to students which have an application that is according to the framework. Without having complete documents no Acceptance Letter will be issued!
<b>DEADLINES FOR REGISTRATION</b>	Students coming for: Summer Semester: November 15 Winter Semester: June 15
<b>ENROLMENT</b>	After the students have received their Admission Letter, they have to fill in the online registration form for enrolment (print it out and send it as a scan: <a href="https://unisono.uni-siegen.de/">https://unisono.uni-siegen.de/</a> ).

<b>WELCOME WEEKS</b>	<p>The department International Student Affairs (ISA) of the University of Siegen is offering orientation weeks in every term for students from our partner universities.</p> <p>Our program will help them to have a successful time in Siegen. The orientation weeks take place approx. 4 weeks before the beginning of the lecture period.</p> <p>In this program, they will get helpful information about all necessary formalities (including: opening a bank account, getting a health insurance, etc.). We also offer activities free of charge and interesting tours.</p>
<b>LANGUAGE OF TEACHING</b>	<p>Almost all classes at the University of Siegen are taught in German and only a few study programs/ classes are taught in English. For incoming students the CEFR level B2 in German, or a B2 level in English is recommended.</p>
<b>LANGUAGE COURSES</b>	<p>In cooperation with the department of International Student Affairs, our language centre (Sprachenzentrum) is offering intensive German courses during the orientation weeks.</p> <p>The courses are free of charge for all participants who are, or will be enrolled at the University of Siegen. You will find the registration form on the following website (dates will be announced later): <a href="http://www.uni-siegen.de/sprachenzentrum/sprachen_lernen/index.html.en?lang=en">http://www.uni-siegen.de/sprachenzentrum/sprachen_lernen/index.html.en?lang=en</a></p> <p>Please, send the form to: <a href="mailto:jessica.berger@spz.uni-siegen.de">jessica.berger@spz.uni-siegen.de</a></p> <p>In addition, the University of Siegen offers free language courses to all exchange students during the semester (not only in German). Please, find further information on the language centre's website: <a href="http://www.uni-siegen.de/sprachenzentrum/home/index.html.en?lang=en">http://www.uni-siegen.de/sprachenzentrum/home/index.html.en?lang=en</a></p>
<b>LEARNING AGREEMENT</b>	<p>Exceptional changes to the Learning Agreement should be made within one month after the start date of the studies (during the mobility).</p>
<b>TRANSCRIPTS OF RECORDS</b>	<p>A Transcript of Records will be issued no later than 6 weeks after the assessment period has ended at our institution.</p>

## OTHER USEFUL INFORMATION

<b>VISA</b>	<p>EU citizens do not need to apply for a visa. Non-EU citizens have to apply for a student visa before their arrival. This has to be done at the German representation in the students' home country. Directive 2016/801/EU For non-EU students, which already registered at an institution of higher education in another EU member state and wish to study for one semester, or an academic year in Germany, rules on mobility have been eased. Directive 2016/801/EU For further information, please visit the Federal Office for Migration and Refugees (Bundesamt für Migration und Flüchtlinge - BAMF): <a href="http://www.bamf.de/EN/Migration/Studieren/studieren-node.html">http://www.bamf.de/EN/Migration/Studieren/studieren-node.html</a></p> <p>Attention: It is not possible to study in Germany with a tourist visa! It cannot be converted into a student visa after the entry of the country! To receive a student visa, the student must present sufficient university access authorisation, or an admission letter of our university and a proof of sufficient funding. Therefore, it is necessary to apply very early, because it can take several months until the visa is granted.</p>
<b>CIVIL LIABILITY &amp; ACCOMMODATION INSURANCE</b>	<p>We strongly recommend students to have a civil liability, household as well as an accident insurance during their stay here in Germany. (Possibly you are already insured together with your parents)</p>
<b>HEALTH INSURANCE</b>	<p><b>No sufficient insurance inevitably means no registration at any German university!</b></p> <p>Students from a member state of the EU, the EEA or Switzerland are entitled to be covered under the social security system of their country; they can apply for the European Health Insurance Card (EHIC). While the EHIC gives EU citizens access to medically necessary state-provided healthcare during a temporary stay in Germany, a travel insurance is not sufficient. It covers neither accidents, nor any private healthcare, or costs such as a return flight to your home, etc.</p> <p>Students coming from outside the EU need to be careful when taking out health care insurance in their home country! As Germany has a special mandatory long-term, care insurance which cannot be covered by a Non-German Health Insurance. We therefore recommend to sign a travel insurance in order to receive the student visa (limited time, for the first weeks only) and then to look for a public insurance in Germany, that provides unlimited coverage and meets all the requirements. There are several options and our office will offer assistance in the process.</p>

<b>HOUSING</b>	Please note that the University of Siegen does not provide dormitories or student apartments. The centralized property manager of the residence halls in Siegen is the Student Services Organization Siegen (Studierendenwerk Siegen). Please contact them (as soon as possible): <a href="https://www.studierendenwerk-siegen.de/?id=37&amp;L=2">https://www.studierendenwerk-siegen.de/?id=37&amp;L=2</a>
<b>COST OF LIVING</b>	<a href="http://www.internationale-studierende.de/en/prepare_your_studies/financing/costs_of_living/">http://www.internationale-studierende.de/en/prepare_your_studies/financing/costs_of_living/</a>
<b>STUDENTS WITH DISABILITIES</b>	With using the online application (see Application), students can inform our department about any disabilities. If you have individual questions or concerns, please contact Ms. Bourin-Budig (contact information, see above).
<b>INTEGRATION ACTIVITIES</b>	For leisure activities, language tandem programs, visits to cultural events and a lot more, subscribe to our newsletter: <a href="https://listserv.uni-siegen.de/mailman/listinfo">https://listserv.uni-siegen.de/mailman/listinfo</a>