

ATHENS UNIVERSITY OF ECONOMICS AND BUSINESS
SCHOOL OF ECONOMIC SCIENCES
DEPARTMENT OF ECONOMICS
DEPARTMENT OF INTERNATIONAL & EUROPEAN ECONOMIC STUDIES

MSc in ECONOMICS
FULL TIME PROGRAMME

DISSERTATION GUIDE

- The dissertation must meet accepted postgraduate standards in terms of length and quality. This means that, through the dissertation, the student is expected to demonstrate thorough knowledge and competence in the relevant scientific field.
- The dissertation is graded by a three-member Examining Committee (consisting of the Supervisor and two Examiners) before whom the student must defend the dissertation.
- The deadline for the dissertation's defense before the three-member committee is the **31st of January** of the third academic semester. This deadline **can be extended by at most a month** via decision of the Program's Committee, for the student's studies to be completed within the prescribed timeframe. This decision process commences, provided that the student makes a substantiated request presenting the reasons justifying such an extension and having previously obtained the agreement of her/his supervisor.

If the student fails to complete the dissertation within the above-mentioned timeframe, she/he is entitled to an extension of **at most two years**. In particular, she/he can submit the dissertation either in January of the following year or in January of the year after, and, provided that the dissertation examination is deemed successful, she/he graduates with the students' cohort that graduates at that time.
- It is advised that the dissertation is handed to the supervisor for final remarks and comments at least 20 days before the final submission date, that is until 10th of January.
- Once the supervisor approves the final draft of the dissertation, the dissertation is submitted to the Turnitin plagiarism detection service (by the supervisor or by the secretariat of the MSc program) and, depending on the result, the student either makes further corrections or proceeds to the final submission to the examiners (in electronic or in hard-copy form, depending on the preferences of the examiner).

- After the final submission of the dissertation to the examiners, the student consults with the three-member Committee to determine the day and time for the presentation and defense of the dissertation before them.
- The evaluation of the dissertation is based on strict scientific criteria regarding its originality, its analytical depth, its synthesis, and its quality. Following the defense, an evaluation report is prepared which is signed by the examining committee. In order for the dissertation to be formally graded, the evaluation report is submitted by the Supervisor to the Secretariat of the Program.
- If the dissertation does not receive a passing grade, the student can be re-examined one additional time, which must be neither earlier than three (3) months nor later than six (6) months after the original examination. If the dissertation does not receive a passing grade in the second examination, the student leaves the program following a decision by the Program's Committee.
- Following the dissertation's formal grading, the student electronically submits it to the Institutional Repository "PYXIDA" (<http://www.pyxida.aueb.gr/index.php?lang=en>) of the University Library, using the self-archiving process. This electronic deposit of the dissertation is a prerequisite in order for the student to get a certificate of completion of studies and the Master's degree.

Writing guidelines

- The dissertation is to be **written in English**.
- The total **length** of the dissertation must be between 25.000 and 35.000 words, not including the Bibliography and any relevant Tables.
- The recommended **font** is Times New Roman 12 and the recommended **line spacing** is 1,5.

➤ The **structure** of the dissertation must be the following:

a) The 1st page (title page) includes the information below:

- Athens University of Economics and Business
- School of Economic Sciences
- Department of Economics
- Department of International & European Economic Studies
- The title of the dissertation
- The student's full name
- The phrase «*Dissertation submitted in partial fulfillment of the necessary prerequisites for the acquisition of the MSc Degree*»
- The date of submission
(see the relevant example in Attachment 1)

b) The 2nd page contains the names of the Supervisor and the Examiners (see the relevant example in Attachment 2)

c) The 3rd page contains the table of contents.

d) The 4th page contains a summary of the dissertation, up to two pages.

e) Next comes the body of the dissertation.

f) Appendices (if any)

g) The last section is the Bibliography, which should follow the specifications of the *European Economic Review*.

Note: Footnotes, tables, diagrams, and equations must have a continuous numbering throughout each chapter.

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TITLE OF THE DISSERTATION

STUDENT'S FULL NAME

**Dissertation submitted
in partial fulfilment of the necessary prerequisites
for the acquisition of the MSc Degree**

Athens
[month, year]

Supervisor: Supervisor's Name and University

Examiner 1: 1st Examiner's Name and University

Examiner 2: 2nd Examiner's Name and University